

**TAX INSTALLMENT PAYMENT PLAN
AUTHORIZATION FORM**

SUMMER VILLAGE of _____

OWNER: _____ ROLL NUMBER: _____

LEGAL DESCRIPTION: PLAN _____ BLOCK _____ LOT _____

MUNICIPAL ADDRESS: _____

Estimated Monthly Payment (Based on PREVIOUS Year Tax Levy)
(January to June) \$ _____

You will be notified of your payment from:
(July to December) \$ _____

DATE _____ HOME PHONE _____ WORK PHONE _____

I/WE _____ hereby authorize the Summer Village of
_____ and their Bank to debit my/our account at:

FINANCIAL INSTITUTION BRANCH ADDRESS _____

CITY / PROVINCE POSTAL CODE _____

BANK # BRANCH # ACCOUNT # _____

SIGNATURE _____ **SIGNATURE** _____

Is the assigned bank account a business account YES / NO (please circle one)

ALL ESTIMATED/ADJUSTED PREAUTHORIZED PROPERTY TAX PAYMENTS TO THE SUMMER
VILLAGE MUST BE MADE ON:

1st day of each month - BEGINNING JANUARY 1

Each monthly payment will be debited from your bank account and applied directly to your tax account.
Any returned items are subject to a **\$20.00** service charge.

PLEASE SEE REVERSE SIDE OF THIS FORM.

PLEASE NOTE:

1. For eligibility, all tax arrears must be paid in full.
2. Please attach one of your personal/business cheques marked VOID.
3. For a joint account, if more than one signature is required on cheques issued against the account; all depositors must sign this form.
4. Provision of the tax penalty and interest allowance by-laws shall NOT apply to instalments paid under the Plan.
5. In the event that you change your bank account, a "sample" cheque of your new account must be forwarded to the tax department at least two weeks prior to your next payment.
6. In the event of a sale of the above noted property, it is your responsibility to inform your lawyer that you are presently on a monthly tax prepayment plan and notify the tax department at the S.V. Office to arrange for cancellation or transfer of the plan at least two weeks prior to your next payment.
7. If you, the property owner, fails to honor two consecutive monthly payments as agreed to in this authorization, the plan may be cancelled and all property taxes shall become due and payable and provisions of the tax penalty and incentive by-law shall apply.
8. This form must be completed and returned to:

Summer Villages Office
Box 100
Ma-Me-O Beach, AB T0C 1X0

at least two weeks prior to your first payment.